



**South Utah Valley Animal Special Service District
Board Meeting Minutes Tuesday May 12, 2026
South Utah Valley Animal Shelter Conference Room
582 W 3000 N Spanish Fork UT 84660**

Board Member Attendance

Lt. Laursen	Chief Rod Hurst	@RandiLyn Warner*
Chief Lance Haight*	Clay Hooley *	@Dr Bott
Officer P. Christensen	Chief Brad Bishop	@Legal-not filled
Kari Malkovich	Kevin Oyler	Shawn Carter*

Kierstan Munford Director (*Absent / @ At large) Carrie Ward-Minutes
Chief Bishop attended via phone. Steven Staheli the Goshen Mayor also
was in attendance. Several members of the public were also present.

1. The meeting was called to order by Chairman Hurst at 10:37 AM.
2. Attendance was taken by visual confirmation and by voice on phone.
3. Approval of Minutes from Board Meeting held March 10, 2026. I move that we approve the minutes from the March 10 Board Meeting. **1st Kevin Oyler, 2nd Lt. Laursen.** Motion passed.

WORK SESSION. There was no business.

PUBLIC HEARING:

Motion I move that we go into Public Hearing for the presentation of the proposed 2027 Fiscal Year Budget. **1st Kevin Oyler, 2nd Kari Malkovich.**

Motion passed unanimously.

Director Kierstan Munford presented the Proposed FY 2027 Budget. There was a minimal increase over last years Budget of just over \$8,000. Mayor Steven Staheli wanted to speak about how the city billing is done for Goshen. He has suggested that city population should be a factor in the billing. He thinks that there are animals being abandoned in their city from other areas.

No member of the public opted to speak.

Motion to Close the Public Hearing. 1st Kari Malkovich, 2nd Phil Christensen.
Motion passed.

GENERAL MEETING:

- Discussion of Proposed FY 2027 Budget. No other discussion.
- Consideration and Possible Adoption of the FY2027 Budget. (Action Item) Kevin Oyler asked how the cities are notified of their portion. Board members are asked to go to their city councils with the approved numbers and the billing will go out to cities on July 1st. I move to approve the 2027 Proposed Budget with the adjustments to the Goshen and County numbers. 1st Kevin Oyler, 2nd Lt. Laursen. Motion passed unanimously.
- Discussion and Possible Adoption of Community Cat/TNVR Shelter Policy (Action Item) Kevin Oyler verbally read through the SUVAS Community Cat/TNVR Policy (Shelter Role & Limitations) Motion to approve it. 1st Kari Malkovich, 2nd Dr Bott. Motion passed unanimously.
- Discussion and Possible Adoption of SB201 Sub2 Compliance Shelter Policy (Action Item) Kierstan Munford verbally read through the policy. Utah Code 11-46-403 is the designation for this new law. I make the motion to approve with the changes to the code number and the word procedure changed to policy under purpose. 1st Lt Laursen, 2nd Phil Christensen. Motion passed unanimously.
- Review and Possible Approval of Fraud Risk Assessment. It was reviewed with no concerns. (Chief Bishop left the meeting via phone call at 11:09 AM)
- Shelter Director Report by Kierstan Munford. Daily animal counts were given (64 dogs with 7 of those in foster, cats are up to 105 with 26 of those in foster) Kevin Oyler asked how fostering works here. Clinics: SQ just had theirs and sold \$1980 in licensing. Salem's will be May 30. Lt. Laursen asked how the drive-through clinics work. Dr. Bott expressed that they are more dangerous to the vet and staff. Kierstan reported that the SUVAS website is being updated and she is looking at getting a new licensing system next year. It will be cheaper and better with more features. It will save \$3000 a year. Chairman Hurst would like to see it rolled out as soon as there are funds available. There will be an event here at the Shelter called "Chalk the Shelter" on July 11, 2026.

- There was no other Business.
- The next tentative Board Meeting will be held on August 11, 2026.
There was a motion to cancel the July meeting. Motion that we cancel the July meeting. **1st Kari Malkovich, 2nd Kevin Oyler.** Motion passed unanimously.

Executive Session. Motion to close the public meeting and go into closed session. **1st Lt. Laursen, 2nd Dr. Bott.** Motion passed unanimously.

Recording stopped.

After the Executive Session:

Motion to Adjourn. **1st Kevin Oyler, 2nd Lt. Laursen.** Motion passed unanimously.